NATIONAL SOCIETY OF MINORITIES IN HOSPITALITY

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Chapter Program Report Form

Please fill out a separate form for each program/ event performed by your chapter and send to the emails listed or complete on your chapter portal no later than the 30th of each month. Please use only the space provided; if sending photos of your program by e-mail, use JPeg format. Your programs/ events may be featured on our web-site, and the information you submit may be considered in the judging for the Chapter of the Year Award. Only the Chapter Officers or Chapter Advisor should fill out this form.
You may e-mail the completed form to: programs@nsmh.org and hq@nsmh.org

College or University Name/Chapter: _____
Title of Program: _____
Date of Program: _____
Number of persons that attended/ participated: _____
Amount of money raised (if relevant): _____

Was this the 1st time your chapter hosted this event? _____
Did other majors or the campus community attend? _____
Number of persons involved in planning? _____ Number of hours to plan? _____

Did this event achieve: - (Check all that apply)

- o New membership interest
- o Sponsor involvement
- o Campus recognition
- o Industry or community attention

How would you rate the success of this program/event? (circle)

1 2 3 4 5
low high

Would you recommend this program/ event to other chapters? (circle) Yes No

Outline the Program agenda here: _____
_____
_____
_____

In the space below, please provide a brief description of your program. Include any strengths as well as drawbacks that your chapter encountered while preparing for this program/ event. Explain what your chapter will do differently next time or what you suggest to make the program better in the future.

_____
_____
_____
_____
_____

Chapter Advisor/ President Name: _____ Date: _____
Chapter Advisor/President Signature: _____ Membership ID #: _____